

LEADERS OF TOMORROW YOUTH CENTER



Position Title: Arts Mentor

Position Summary: To develop relationships with youth that are involved with the arts to promote positive family and peer relationships, development and decision-making.

Reports to: Mentoring Coordinator

Position Responsibilities:

- Complete application process to include references, interview, and background check
- Monthly supervision and professional development with the Mentor Coordinator and team
- Maintain strict confidentiality of all participants and case activity
- Clear communication with the Guardian(s), Caseworker and Mentor Coordinator
- Thorough and descriptive weekly notes outlining youth development and plan progress
- Execute a program evaluation, which includes creation of pre and post assessment for student mentee and instructor mentor, weekly notes to monitor progress and participation, research other programs that may be relevant for comparison, development and implementation

Role: The mentor's role is to support their mentees by:

- Empowering them to resolve current issues and to develop coping strategies for the future
- Provide a model for a healthy, trusting relationship through clear communication and setting appropriate boundaries
- Acknowledging strengths, talents/gifts and encouraging them to find ways to use them
- Be an active listener and offer support and encouragement, when appropriate
- On occasion, engage in activities outside of the home to help expose youth to new opportunities and experiences

- Expertise in art content to include one or multiple of the following (but not limited to): Cosmetology, Writing, Dance, Theatre, Visual Arts, Martial Arts, Culinary Arts, Sewing, Rap

Essential Skills and Experience:

- Willingness to provide emotional, social, and practical support within limits
- Knowledge of one's boundaries and ability to set limits with others
- Recognition that all people have strengths and they need to discover and use them.
- Valid driver's license and insurance
- Completed background check and training

Other Job Requirements:

- Reliable personal transportation and must possess a current driver's license, good driving record, and auto insurance coverage
- Ability to relate positively to children and adults
- Ability to self manage workflow